

RICHARD ESPINOZA

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OBJECTIVE

To contribute computer skills and other significant talents to a government or public-service organization.

PROFILE

- Excellent organizer with solid planning and problem-solving skills;
- Self-starter who can work independently and handle multiple priorities and deadlines;
- Quick learner who can rapidly master all aspects of job with limited training.

EDUCATION

Bachelor of Arts in History, Stetson University, DeLand Florida, December 1999, Minor: Religious Studies

PROFESSIONAL SKILLS

COMPUTER and TECHNICAL SKILLS

- Demonstrated proficiency with Adobe PhotoShop; Aldus Freehand; MS Access; MS Excel; MS Word; and